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WASHINGTON, D.C.

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OFFICE OF THE DEPUTY DIRECTOR

2 May 1975

MEMORANDUM FOR THE RECORD

SUBJECT: House Appropriations Testimony for Mr. Plummer

Looking ahead to his testimony before the House Appropriations Committee, Mr. Plummer asked that we seek advice from General Blanton in the following areas:

a. What should the formal submittal look like.

b. What should the format of the testimony be (for example, slides, charts, flip charts).

c. Should there be a "show and tell."

d. Should new members of the Committee be prebriefed on our program.

e. What speaking outline should be prepared from the formal statement.

f. Who should present the testimony; that is, Mr. Plummer or a team concept.

I understand that Mr. Plummer will be testifying shortly after his return so it is imperative that we obtain the answers to these questions and have nearly finalized drafts of the material requested upon his return.

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